



Tabitha's House, Inc.

Linda D. Underhill, Executive Director

Thrift Store/Community Outreach

112-D Connolly Road, Fallston, MD 21047

Phone: 410.877.9730

"We have different gifts, according to the grace given us. If a man's gift is prophecy, let him use it in proportion to his faith. If it is serving, let him serve." Romans 12:6-7

Hello Interested Volunteer!!

Welcome to Tabitha's House! I am excited that you are considering spending time with us and serving in this ministry that touches so many lives here in Harford County. Without you and others like you, this ministry would not exist. Tabitha's House is operated primarily by dedicated volunteers and if you decide to join our team, you will become a valuable part of a very special organization. Each person here has something special to offer and I feel certain that your "special gift" will be of great value to this organization and community.

I would love to have you become part of our team here at Tabitha's House, however, I ask that you not take this commitment lightly. There is much work to be done, as we all work together serving the Harford County community by being the "hands and feet" of Jesus. Many of the people we serve are not only looking for their physical needs to be met, but also their spiritual needs; on any given day, that person in need may be a customer, a fellow volunteer, or even an employee.

Back in the mid 80's there was a very popular Christian song called "People Need The Lord". I feel this song describes the ministry here at Tabitha's House.

In this package is a volunteer application. Please fill it out and bring it or mail it back and someone will call you to see when you would like to get started.

We are called to take His light, to a world where wrong seems right.

What could be too great a cost, for sharing Life with one who's lost?

Through His love our hearts can feel all the grief they bear. They must hear the Words of Life only we can share.

People need the Lord, people need the Lord at the end of broken dreams, He's the open door.

People need the Lord, people need the Lord. When will we realize that we must give our lives, For people need the Lord.

A Fellow Servant,

Linda D. Underhill
Executive Director

*When I was hungry, you fed me...when I needed clothes, you clothed me...I tell you the truth, whatever you did for the least of one of these brothers & sisters of mine, you did for me ~ Jesus. ~
Matthew 25*



Tabitha's House, Inc.

Linda D. Underhill, Executive Director

Thrift Store/Community Outreach

112-D Connolly Road, Fallston, MD 21047

Phone: 410.877.9730

TABITHA'S HOUSE

TODAY'S DATE: _____

START DATE: _____

NAME: _____

ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____

E-MAIL ADDRESS: _____

BIRTHDAY (Month/Day): _____

CHURCH YOU ATTEND: _____

DAYS/HOURS AVAILABLE: _____

IS THERE A SPECIFIC AREA YOU'D LIKE TO WORK? _____

EMERGENCY HEALTH INFORMATION:

ALLERGIES/HEALTH CONCERNS: _____

EMERGENCY CONTACT INFORMATION:

NAME: _____ RELATIONSHIP: _____

CELL PHONE: _____ ALT. PHONE: _____

ALTERNATE EMERGENCY CONTACT INFORMATION:

NAME: _____ RELATIONSHIP: _____

CELL PHONE: _____ ALT. PHONE: _____

When I was hungry, you fed me...when I needed clothes, you clothed me...I tell you the truth, whatever you did for the least of one of these brothers & sisters of mine, you did for me ~ Jesus ~ Matthew 25



Tabitha's House, Inc.

Linda D. Underhill, Executive Director

Thrift Store/Community Outreach

112-D Connolly Road, Fallston, MD 21047

Phone: 410.877.9730

Position Description: Tabitha's House Volunteer

Purpose of Tabitha's House:

Jesus tells us in Matthew 25 that whenever we help someone, we are helping Him. Our purpose is to be the hands and feet of Jesus as we **serve** the Harford County Community. *"The Son of Man did not come to be served, but to serve..."*

Key Principles of Ministry at Tabitha's House:

1. **Excellence** – We believe that in everything we do, God deserves our best effort; therefore we are eager to do all things with excellence. If we fail to strive for excellence, we often compromise the effectiveness of our mission. We believe the Lord is most honored when we strive to do the best we can in all things. We have high standards and believe this honors the Lord and our ministry.
2. **The Ministry of All Believers** – Believing God has gifted every believer for ministry, we actively seek to discover and unleash those gifts in practical ways wherever possible.

Volunteer:

Duties Include, But Are Not Limited To:

Sorting, pricing, steaming & hanging clothing; running the register; helping clients to gather the items they need; making clients feel welcomed and cared for; when running low on supplies, make sure someone in charge is aware of the need; help with cleaning and maintaining a neat appearance at all times; lifting between 5 & 25 lbs; greeting the customers and donors and making them feel appreciated; respect and appreciate other volunteers at all times. We realize that this position is not for everyone. There are days that it is demanding and overwhelming. If after working for a while you feel this is "not a good fit," please come to us and let us know. At the same time, we reserve the right to approach you if we feel it is not working.

When I was hungry, you fed me...when I needed clothes, you clothed me...I tell you the truth, whatever you did for the least of one of these brothers & sisters of mine, you did for me ~ Jesus ~ Matthew 25



Tabitha's House, Inc.

Linda D. Underhill, Executive Director

Thrift Store/Community Outreach

112-D Connolly Road, Fallston, MD 21047

Phone: 410.877.9730

Personal Abilities and Competencies:

Organizational Skills: Skilled with the ability to multi-task and complete a multitude of task with accuracy.

Able to Prioritize: While working on multiple tasks, this person must wisely prioritize those tasks so that important and urgent matters are handled first.

Personal Attributes:

Trustworthy: This position will require keeping confidences and protecting the witness and integrity of Tabitha's House

Dependable: This person needs to be able to be depended upon, to handle a variety of tasks and to complete them.

A Team Player: As a volunteer at Tabitha's House, we support and encourage one another. Along with serving the community comes our service to one another. Your service is to Jesus Christ; that is why you are serving in this ministry. We yield our own "turf" when necessary to promote overall good and success of the ministry. All of us work together to achieve the goal. We should have a "whatever it takes" mentality when it comes to pulling together as a team to get the job done.

A Servant With a Positive Attitude: Attitude is everything. More important than ability or specific skills, is the *heart for ministry and people*. It requires the Christ-like postures of helpfulness and service, while at the same time maintaining careful stewardship of time and the ministry's resources.

Detailed Oriented: This person should have the ability to always pay close attention to detail while performing a variety of multi-tasked assignments. While accomplishing many tasks, it is essential that a commitment to caring about our clients, customers, donors and other volunteers remain at the center of the person's values.

Independent Worker: This person should possess the ability to "take a job and run with it", following the job through to completion.

When I was hungry, you fed me...when I needed clothes, you clothed me...I tell you the truth, whatever you did for the least of one of these brothers of mine, you did for me ~ Jesus. ~